

No.F.1(1)-E.III(A)/67
Government of India
Ministry of Finance
Department of Expenditure
.....

New Delhi, the 27th January 1968.

OFFICE MEMORANDUM

Subject: Counting of periods towards increment.

The undersigned is directed to refer to this Ministry's notification No.F.1(1)/E.III(A)/67 dated the 29th November, 1967 amending F.R. 26(a).

2. Prior to this amendment the calculation of the period of 12 months for determining the date of next increment, after excluding such periods as do not count for increment in the time-scale, was regulated under Audit Instruction below F.R. 9(13). According to this Audit Instruction, where periods not qualifying for increment intervene, the date of next increment is to be arrived at by adding together each period of qualifying service expressed in terms of months and days up to a total of 12 months. Under the amended rule, for the purpose of arriving at the date of next increment in a time-scale, the total of such periods as do not count for increment in that time-scale will be added to the normal date of increment. An illustration explaining the methods of reckoning the date of increment under the amended rule and the old rule is given in the Annexure to this Office Memorandum.

SD/- V. DORAISWAMY.
DEPUTY SECRETARY TO THE GOVERNMENT OF INDIA

To:

All Ministries of the Government of India,
etc.,etc.

p.t.o.

A N N E X U R E

Date of last increment: 23-4-1964

Extraordinary leave taken which does not count for increment:

<u>Days</u>	<u>From</u>	<u>To</u>
3	29-5-64	31-5-64
6	15-7-64	20-7-64
9	7-10-64	15-10-64
4	18-12-64	21-12-64
3	26-1-65	28-1-65
4	16-3-65	19-3-65
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29		

The date of next increment according to the old rule and the amended rule will be determined as under:

<u>Period of Duty</u>	<u>OLD RULE</u>	
	<u>Months</u>	<u>Days</u>
From 23-4-64 to 28-5-64	1	6
From 1-6-64 to 14-7-64	1	14
From 21-7-64 to 6-10-64	2	16
From 16-10-64 to 17-12-64	2	2
From 22-12-64 to 25-1-65	1	4
From 29-1-65 to 15-3-65	1	15
From 20-3-65 to 22-5-65	2	3
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	12	00
		Date of next increment: 23-5-1965

AMENDED RULE

Date of last increment: 23-4-64
Date of next increment: 23-4-65
(but for taking extraordinary leave)
Total days of extraordinary leave: 29
Date of next increment: 23-4-65 plus 29 days i.e. 22-5-1965.